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| Candidate Pre-Screening Form | | | |
| Requirement / Availability Summary | | | |
| RR No. |  | **Requirement Location** |  |
| **Recruiter Name** |  | | |
| Candidate Name (As in Passport) |  | | |
| Willing to relocate? |  | **Willingness to travel immediately** |  |
| **Preferred Location** |  | **Current Location** |  |
| **Primary Technical Skills** |  | | |
| **Secondary Tech Skills** |  | | |

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| Candidate’s Work Background | | | |
| **Current Job Type** | Permanent Contract | **Designation** |  |
| **If Contract - Duration[[1]](#endnote-1)?** |  | | |
| **Contract Employer** |  | | |
| **Total IT Experience** |  | **IT experience in relevant field** |  |

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| Candidate’s Contact Information | | | |
| **Mobile No** |  | **Residence No** |  |
| **Email ID** |  | **Alternate Email ID** |  |
| Current Address |  | | |
| Permanent Address |  | | |

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| Information of Current Employer | | | |
| **Company Name** |  | | |
| URL of Company website |  | Employee Strength |  |
| Company Address |  | Phone with Ext |  |
| **Reasons for wanting to leave current Job / Field** |  | | |

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| Information of Previous Employer(s)[[2]](#endnote-2) | | | | |
| **S.No:** | Name ofOrganization | **Period Served** | | Designation / Role |
| **From** | **To** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

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| Educational / Academic Background | | | | |
| **Educational Qualifications[[3]](#endnote-3)** | | | | |
| **Title** | **From** | **To** | **Board / University** | **Grade / Percentage** |
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| General Information | | | | | |
| Have you been interviewed with Newt Global in the past six months? | | | □ YES | | □ NO |
| What is the minimum time required to join once selected? | | |  | | |
| What is your legal notice period with your Employer? | | |  | | |
| Are your documents deposited with your Employer? | | | □ YES | | □ NO - NO |
| Any travel plans for the next 10 days? | | | □ YES | | □ NO - no |
| If YES, please give details | | |  | | |
| Any liabilities/Bond[[4]](#footnote-1) with current employer? | | |  | | |
| **Present Salary** | **Monthly Gross** | **Annual CTC** | **Expected Salary** |  | |
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| References[[5]](#footnote-2) | | | | | |
| **Personal Reference** | | | **Professional Reference** | | |
| **Sl. #** | **Name** | **Contact No. (Landline only)** | **Sl. #** | **Name** | **Contact No. (Board Line & ext.)** |
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| Personal Details | | | | |
| Date of Birth |  | | **Marital Status** |  |
| **Is Spouse employed** |  | | **Spouse’s Occupation** |  |
| **Father’s Occupation** |  | | **Mother’s Occupation** |  |
| **Children** | □ YES | □ NO | **Children Education** |  |
| **Will Family relocate?** | □ YES | □ NO | **Passport Status** |  |
| **Passport Validity** |  |  | **Passport Number** |  |

1. Please specify for how long the contract is and the validity date [↑](#endnote-ref-1)
2. Please fill, in descending order (latest organization first) for the last 3 organizations, or last 10 years, whichever is later [↑](#endnote-ref-2)
3. From Class 12/HSC/PUC onwards in reverse order (latest on top) [↑](#endnote-ref-3)
4. Loans or related liabilities [↑](#footnote-ref-1)
5. Please give 2 references for each [↑](#footnote-ref-2)